



Department of the Army Current Civilian Employees

You are a current civilian employee with the Department of the Army if you meet one of the categories below. Department of the Army regulations include several employment categories in the definition of “current Army civilian employee.”

- ◇ **CIVILIAN EMPLOYEES SERVING ON A PERMANENT APPOINTMENT.** You must submit a copy of your most recent SF-50, Notification of Personnel Action. Block 24 of your SF-50 must be a "1" or "2" AND block 34 must be a "1." Army employees can access their SF-50 at: [My Biz](#).
- ◇ **CIVILIAN EMPLOYEES SERVING ON AN EXCEPTED SERVICE VETERANS RECRUITMENT APPOINTMENT (VRA). (JOBS AT THE GS-11 LEVEL OR BELOW ONLY).** If you are eligible in this category, you are required to submit an SF-50 showing current Army Excepted Service VRA appointment (block 24 must be a "1" or "2" AND block 34 must be a "2.").
- ◇ **CIVILIAN EMPLOYEES SERVING ON AN EXCEPTED SERVICE APPOINTMENT WITH THE DEFENSE CIVILIAN INTELLIGENCE PERSONNEL SYSTEM (DCIPS).** This category ONLY includes those who have personal career or career-conditional status earned with prior employment in the Competitive Service. If you are eligible in this category, you are required to submit two SF-50s: (1) an SF-50 showing current Army DCIPS employment, **and** (2) an SF-50 showing career/ career-conditional employment in the Competitive Service (block 24 of your SF-50 must be a "1" or "2" AND block 34 must be a "1").
- ◇ **CIVILIAN ARMY EMPLOYEES SERVING ON AN EXCEPTED SERVICE APPOINTMENT WITH THE DEFENSE CIVILIAN INTELLIGENCE PERSONNEL SYSTEM (DCIPS) APPLYING TO A DCIPS POSITION.** This category applies to those who are current DCIPS employees with the Department of Army that are eligible for reappointment as a result of personal competitive status earned with prior employment; **or** those who are currently serving on an Army DCIPS appointment without time limitation. If you are eligible for this category, you are **required** to submit a copy of your most recent SF-50 (block 24 must be a "1" or "2" AND block 34 must be a "2") **and** an SF-50 which reflects your highest grade held on a permanent basis.
- ◇ **CIVILIAN EMPLOYEES SERVING ON A TEMPORARY OR TERM APPOINTMENT.** This category ONLY includes those who have personal career or career-conditional status, earned with prior employment in the Competitive Service. If you are eligible in this category, you are **required** to submit two SF-50s:: (1) an SF-50 showing current Army employment, **and** (2) an SF-50 showing career/career-conditional employment in the Competitive Service (block 24 of your SF-50 must be a "1" or "2" AND block 34 must be a "1").

Note: The “current Army employee” category does not include permanent Army National Guard employees in the competitive service.

Supporting documentation: You are **required** to submit the documents which prove you are a current Department of the Army employee in one of the categories described above.

To obtain a copy of SF-50s from employment with the Department of Defense, go to [My Biz](#).